



PENINSULA

GRAMMAR

INSPIRING PERFORMANCE

FEE STATEMENT 2024

TERMS & CONDITIONS

Your child's enrolment is subject to the terms and conditions set out in:

- This Fee Statement, approved by our Board of Directors and published annually on our website;
- The Enrolment Agreement, a copy of which is provided to you upon enrolment; and
- School Policies, which are available upon request.

Please be aware that these terms and conditions are subject to change from time to time. You will be required to accept revisions (if any) to the Fee Statement, the Enrolment Agreement and School Policies each year. You are welcome to contact our **Registrar** on **9788 7702** or **Chief Financial Officer** on **9788 7796** if you have any questions.

In signing the Enrolment Agreement, you agree that subject to any agreement in writing to the contrary, all signatories will be jointly and severally responsible for all terms, conditions, fees, and charges outlined in this agreement.

Tuition fees are set annually.

OUR FEES (DOMESTIC STUDENTS)

Peninsula Grammar's fees comprise of four components:

1. **Registration and Enrolment Fees**
2. **Annual Tuition Fees, Annual Compulsory Charges and Other Charges** (e.g., camps/transport/information technology etc.)
3. **Optional Charges** (e.g., private music/sport lessons etc.)
4. **Boarding Fees** (if applicable)

1. REGISTRATION AND ENROLMENT FEES

Registration Fee

A non-refundable, non-transferable Registration Fee of \$200* per student (day and boarding) is payable when an Application to Register for Enrolment is completed with the School.

Enrolment Fee

A non-refundable, non-transferable Enrolment Fee of \$1,000 is payable on acceptance into the School to cover the administrative cost of our admissions process. This is not offset against tuition fees.

**Indicates GST inclusive throughout this document*



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2. ANNUAL TUITION FEES AND ANNUAL COMPULSORY CHARGES

Annual Tuition Fees and Annual Compulsory charges for Domestic Students in 2024 are:

YEAR LEVEL	ANNUAL TUITION FEES	ANNUAL COMPULSORY CHARGES**	TOTAL	x 10 MONTHLY	x4 QUARTERLY
K3 – 2 Days	\$6,330	\$50	\$6,380	\$638	\$1,595
K3 – 3 days	\$10,026	\$50	\$10,076	\$1,008	\$2,519
K4	\$16,355	\$65	\$16,420	\$1,642	\$4,105
Prep	\$16,460	\$276	\$16,736	\$1,674	\$4,184
Year 1	\$16,460	\$276	\$16,736	\$1,674	\$4,184
Year 2	\$18,505	\$391	\$18,896	\$1,890	\$4,724
Year 3	\$20,745	\$1,511	\$22,256	\$2,226	\$5,564
Year 4	\$24,120	\$1,716	\$25,836	\$2,584	\$6,459
Year 5	\$25,955	\$2,105	\$28,060	\$2,806	\$7,015
Year 6	\$26,695	\$3,269	\$29,964	\$2,996	\$7,491
Year 7	\$28,425	\$1,947	\$30,372	\$3,037	\$7,593
Year 8	\$30,165	\$2,731	\$32,896	\$3,290	\$8,224
Year 9	\$32,075	\$2,609	\$34,684	\$3,468	\$8,671
Year 10	\$32,075	\$777	\$32,852	\$3,285	\$8,213
Year 11	\$32,075	\$777	\$32,852	\$3,285	\$8,213
Year 12	\$32,075	\$969	\$33,044	\$3,304	\$8,261

** All camp fees include a food component which includes GST

For current students, Annual Tuition Fees and Annual Compulsory Charges are not pro-rated if the student does not commence on the first day of the school year or is absent for part of a term or leaves Peninsula Grammar before the end of a term.

For new students commencing during the school year, Annual Tuition Fees and Annual Compulsory Charges are pro-rated on the condition the student commences on the date specified in the letter of offer.

The fees detailed above are for students that are Australian citizens or students with permanent residence status that are entitled to Government Grants. For international students, please see the Fee Statement 2024 - International Students.



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ANNUAL COMPULSORY CHARGES

The following is a summary of the components of the Annual Compulsory Charges:

- A **transport charge** applies to students from Year 3 to Year 12. This charge covers transport to sporting fixtures, academic excursions, camps and compulsory activities. Please note this fee does not include transport to and from school on the private school bus routes offered by the School. For more information on this service see Private Bus Service in Optional Charges.
- An **information technology levy** applies to students from Year 3 to Year 12. This charge covers the licence costs associated with school-used software and applications.
- A **camp levy** is applicable to each student from Year 2 to Year 9 for camps, and for Year 12 for the annual retreat. The camps are compulsory and are required to be booked in advance, and refunds are only provided in special circumstances. Our camp cancellation policy is available from the School upon request and will be provided with an Operoo notification. The School has a student travel insurance policy in place. This insurance policy has terms and conditions that may mean cancellations may qualify for a refund and the School can provide a copy of the policy and assist with claims where appropriate.
- A **booklist levy** is applicable to each student from Kinder to Year 12. This charge covers, where applicable to each year level: English novel levy; subscriptions to Stile, Accelerated Reader, Spelling and Grammar workbook, Mathletics, Mathspace, Mathseed, Reading Eggs, Education Perfect, Financial Literacy Banqer, Hartley Printing, Music Net and Typing Club, calculator, headphones and student diary that will be distributed in class for relevant year levels.

OTHER CHARGES

Capital Development Levy

This charge covers the future development of the grounds and the facilities of the School. This charge is \$775 per family and is compulsory and will be billed in four equal instalments.

Additional booklist charges

Students from Year 5 to Year 12 will be required to purchase education textbooks and stationery not included in the annual booklist levy. Booklists will be prepared and distributed by the School each year.

The estimated cost is in the range of \$400*-\$850* per annum and is purchased via Campion.

Year 10 compulsory camp

The camp for Year 10 students includes a number of options which students choose between. The camp price will vary by selection, and so Year 10 students do not pay a camp levy as part of the Annual Compulsory Charge. Once students are allocated to a camp, the cost of that camp will be added to the relevant monthly statement.

Additional charges for Year 10 camp selection range from \$870* to \$1,780*.

Other non-compulsory charges

Additional charges for non-compulsory activities and extra-curricular activities (e.g. cadets, productions, snowsports) and other fees and charges may be incurred in addition to those listed in this Fee Statement.

Kindergarten Bond

Families enrolling children in kindergarten classes will be required to pay a non-refundable bond of \$1,200 for each student. This bond is to be paid at the time a signed Enrolment Agreement is submitted. The amount of the non-refundable bond will be deducted from the first billing of the student's Prep Year. If the student does not proceed to Prep, the bond will not be refunded.



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Computer expenditure (Years 7-12)

Students in Years 7 to 12 are required to purchase a laptop computer. The laptop needs to meet the school specifications which will be provided to students on commencement. For more information, please email our Information Technology Department on itdept@pgs.vic.edu.au

School uniform

Students attending Peninsula Grammar must purchase the required school uniform. Initial uniform purchases are made under supervision and must be paid for on the day of purchase. The estimated initial cost is \$1,495* per student; however, this may vary depending on co-curricular involvement. Ongoing uniform requirements must be paid for at the time of purchase.

3. OPTIONAL CHARGES

Vocational Education Training (VET)

The VET program is an optional program for VCE students that involves a more practical hands-on approach to learning. For new enrolments into this program in 2024, the School will contribute the first \$875 of the cost of the program each year. The full cost of the program will be charged to the billing account and the School's contribution will be reflected as a credit on the billing account. Additional charges may be incurred for course specific materials.

Parents association contribution

This contribution of \$44 per year is optional and is charged in January 2024 to assist with the ongoing support to the School of the Peninsula School Parents Association (PSPA).

Old Peninsula Grammarians Association (OPGA)

This is a one-off optional charge of \$345 for Life Membership to OPGA, our alumni, to be charged to all Year 12 students in March 2024. Year 12 students who leave the School prior to March 2024 and Year 10 and 11 students, who leave during 2024, may be offered the option of Life Membership to OPGA.

Private bus service

Peninsula Grammar supports a variety of private bus routes to transport students to and from our School through the Ventura Bus Company. More information about the bus routes offered, timetables and charges can be found on our website. Alternatively, if you would like further information, please email buses@pgs.vic.edu.au

Conveyance allowance

Financial assistance might be available to students to assist with the cost of transporting students to and from school if they meet the eligibility criteria set out by the Department of Education. This covers travel by public transport or by private car, bicycle or bus. If you would like further information, please email buses@pgs.vic.edu.au



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Music – private instrumental lessons

Music fees will be billed each semester in advance. Please contact the Music Department on 9788 7733 for further information on costs and enrolment.

Learning support

Additional fees may apply if extensive support from the Department of Learning Support is required. Costs will be discussed in advance if required.

Outside school hours care

The school provides a breakfast club for families who need care prior to the commencement of the school day. There are limited vacancies and charges are made on a per term basis to your account. Please email breakfastclub@pgs.vic.edu.au for more information.

After hours school care is provided by Extend (a 3rd party provider). Contact details for Extend are available from Reception. Fees are billed directly by Extend and further details are available at www.extend.com.au.

4. BOARDING FEES

Peninsula Grammar offers boarding facilities for both domestic and international students. Boarding Fees are charged in addition to Annual Tuition Fees and Annual Compulsory Charges. Boarding places are limited and only available from Years 7 to 12.

	ANNUAL	INSTALMENTS X 2
Boarding Fees	\$36,080*	\$18,040*

In certain circumstances, the Boarding House may remain open during the September school holidays. Additional fees and charges may be incurred.

The following costs are included in the Boarding Fees:

- A **boarder retreat**: this charge covers the boarder's yearly retreat.
- An **excursion levy**: this charge covers the cost of all compulsory excursions for students in the Boarding House.

Homestay

Short term homestay may be available for school holidays. Homestay is provided through an external provider and all charges will be charged to the student billing account. For more information, please contact the Admissions Office on 9788 7702 or email admissions@pgs.vic.edu.au



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PAYMENT OF FEES

PAYMENT OPTIONS

Annual Tuition Fees and Annual Compulsory Charges are due and payable in accordance with one of the following options:

- A) Quarterly instalments
- B) Ten monthly instalments (Feb – Nov)
- C) Payment in advance

These options are detailed below.

Boarding Fees are charged in two instalments in January and June 2024.

Monthly statements will be sent out and will include any other costs excluding Annual Tuition Fees and Annual Compulsory Charges (for example, tuck shop items). Any charges made via monthly statement are payable in full per the statement due date which is approximately 30 days from the issue date.

A. Quarterly instalments

Annual Tuition Fees and Annual Compulsory Charges are charged in four instalments per year. This is the default arrangement for fees and unless you opt into Option B or C, this is how your charges will be billed.

The quarterly instalments in 2024 will be issued on the following dates:

Billing dates	Due dates for payment
29 January 2024	29 February 2024
28 March 2024	30 April 2024
28 June 2024	31 July 2024
30 August 2024	30 September 2024

B. Ten monthly instalments

Parents/Guardians can elect to pay Annual Tuition Fees and Annual Compulsory Charges via ten monthly instalments from February to November 2024.

If you would like to go on a monthly instalment arrangement, you must notify the accounts department by 16 February 2024 in writing.

For more information about paying fees in advance or payment arrangements, please contact the **Business Office** on **9788 7782** or email accounts@pgs.vic.edu.au

C. Payment in advance

Parents/Guardians can elect to pay Annual Tuition Fees and Annual Compulsory Charges for 2024 in advance and receive a discount.

If Annual Tuition Fees and Annual Compulsory Charges for 2024 are paid in full before 29 February 2024, the following discount will be applied to each student:

Year Level	Discount Amount
Kinder	\$400
Prep – Year 6	\$650
Year 7 – Year 12	\$950

Late payments will not attract a discount.

NEW FAMILIES

Peninsula Grammar reserves the right to charge 10% of the Annual Tuition Fee and Annual Compulsory Charges per student to all new families prior to commencement.



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PAYMENT METHODS

For your convenience, Peninsula Grammar offers a range of payment methods:

Payment by BPAY®

The School encourages the use of BPAY®. This is an easy and secure method of paying fees. Please contact your participating financial institution for terms and conditions.



Biller ID: 1180

Ref: (Your Account ID)

Ref: account ID appears on your statement.

Payment by a Credit Card

The School accepts payment by EFTPOS as well as MasterCard and Visa. Payment by credit card can be made:

1. Online at:
<https://zenith.peninsulagrammar.vic.edu.au/>
Log onto Zenith with ID and password.
Click on "Fees" link at the top of page.
2. Via BPAY® (refer above).
3. At the School Business Office or over the phone on **9788 7782**.

Payment by Electronic Fund Transfer

Transfer funds may be made online to the Peninsula School bank account, details as follows:

Account Name: Peninsula School
BSB 083 253
Account Number 68 450 5746

Please use the account ID on your statement as your Reference Number so the School can identify your payment.

Payment by Direct Debit

Please contact the Accounts department for Direct Debit form.

NAB Bank

Payment may be made at any NAB bank using a deposit slip, banking details are the same as Electronic Funds Transfer above. Please quote your account ID.

Payment by cash or cheque

Cheques are payable in \$AUD to The Peninsula School, 20 Wooralla Drive, Mt Eliza Vic 3930.

Cash payments of up to \$2,000 may be made at the School's Business Office. Cash payments in excess of \$2,000 must be directly deposited into the School's bank account at the NAB bank using a deposit slip and quoting your Peninsula Grammar Account ID. Please refer to your monthly invoice for account details.

If you require further information on payment options, please contact the **Business Office** on **9788 7782** or email accounts@pgs.vic.edu.au



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WITHDRAWAL & LATE FEES

Withdrawal

A minimum of one term's written notice is required to withdraw a student's enrolment from the School. Notification of your intention to withdraw from the School must be provided in writing to the Principal.

If the student is to be withdrawn at the conclusion of a term, notice must be given no later than 9:00am on the morning of the first day of that term.

Where the required notice is not provided, a late notice of withdrawal fee of 25% of the Annual Tuition Fees and 25% of the Boarding Fees (if relevant) are payable.

Late fees

Any late payments will incur an administration charge of \$350* for each month the account is in arrears.

Where a payment is dishonored, a fee of \$20 per occasion will be applied to your account.

The School reserves the right to use all available avenues to recover outstanding debts, including via legal action.

Overdue accounts and elective activities

Where fees are not paid by the due date, the School may refuse to permit you to incur additional costs by participating in non-curriculum elective activities until such time as the fees are brought up to date.

FAMILY ALLOWANCE

The Family Allowance is applicable from the commencement of attendance of the third child at Peninsula Grammar. Peninsula Grammar offers Family Allowances on the following basis:

- **2 students** – nil discount
- **3 students** – 10% for all students from the commencement of attendance of the third child at Peninsula Grammar
- **4 or more students** – by special arrangement with the Principal.

If you are eligible for a family allowance, a letter of offer will be forwarded to you. This letter of offer will outline the applicable conditions to the receipt of the allowance that you will need to accept, sign, and return to the School.

The Family Allowance will not automatically apply where one or more of your children are already the recipient of a scholarship or bursary.

LEGAL MATTERS

If legal matters arise which affect your child's enrolment (including changes to guardianship or access), or which may impact upon your child's education, you are required to promptly advise the Principal in writing. Hard copies of relevant legal documentation must also be provided. Unless advised otherwise, the School will proceed on the basis that both parents have equal parenting rights in relation to the student, and that both parents are jointly and severally liable for payment of fees and charges. Unless provided with legal documentation to the contrary, the School will not accept an enrolment, nor a withdrawal of enrolment, unless consent of both parents is provided.

Liability and indemnity

The Parent/Guardian acknowledges that the School will not accept responsibility or liability for the loss or damage to property belonging to students/parents/guardians however occasioned and they agree they will not have any claim or demand against the School and that they release the School in respect of the same.



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SCHOOL POLICIES

School rules & policies

The Parent/Guardian agrees to accept and support all policies of the School unconditionally. The Parent/Guardian agrees that their children will abide by the School policies, rules, and regulations, including the Behavioural Expectations Framework.

The Parent/Guardian agrees that the student may be suspended or expelled from the School for a breach of rules or regulations at the sole discretion of the Principal.

Change of details

The School must be notified immediately of any changes to a student's residential address. Parent/Guardians must also notify the School of any changes to residential address, email address, phone number, business address and contact telephone numbers. Notification can be provided through Operoo.

Medical

The School must be kept up-to-date and informed of a student's medical needs, including any significant illness or disability suffered or developed by the student during their enrolment. The School must be immediately notified of any infectious or contagious illnesses or disease which are contracted by a student and that student will not be permitted to attend School, or any School activity, until a medical clearance has been obtained in writing. Notification of significant medical conditions can be provided through Operoo.

Use of funds

The School provides learning programs for students from Kindergarten to Year 12. A proportion of funds raised, or fees collected by the School, may be used to support the operation of the kinder program.

Kinder

The School is a registered kindergarten provider (not an approved provider), as such, families are not eligible for the Child Care Subsidy (CCS).

PRIVACY

In enrolling the student, the caregivers acknowledge and consent to the provisions of the School's Privacy Policy.

To view the School's Privacy Policy please visit the school website at:

www.peninsulagrammar.vic.edu.au

INTERNATIONAL STUDENTS

This business notice is applicable to domestic students only. For international students, please refer to the document entitled **Fee Statement 2024 - International Students**.