



## FEE STATEMENT 2022

### Terms & Conditions

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Your child's enrolment is subject to the terms and conditions set out in:

- This Fee Statement, approved by our Board of Directors and published annually on our website;
- The Enrolment Agreement, a copy of which is provided to you upon enrolment; and
- School Policies, which are available upon request.

Please be aware that these terms and conditions are subject to change from time to time. You will be required to accept revisions (if any) to the Fees Statement, the Enrolment Agreement and School Policies each year. You are welcome to contact our **Registrar** on **9788 7702** or **Business Manager** on **9788 7706** if you have any questions. In signing the Enrolment Agreement, you agree that subject to any agreement in writing to the contrary, all signatories will be jointly and severally responsible for all terms, conditions, fees, and charges outlined in this agreement.

### Our Fees (Domestic Students)

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Peninsula Grammar's fees comprise five components:

1. **Enrolment and Entrance Fees**
2. **Annual Tuition Fees**
3. **Annual Compulsory Charges** (e.g. camps/transport/capital development etc.)
4. **Optional Charges** (e.g. private music/sport lessons etc.)
5. **Boarding Fees** (if applicable)

#### 1. REGISTRATION AND ENROLMENT FEES

##### Registration Fee

A non-refundable, non-transferable Application Fee of \$100\* per student (day and boarding) is payable when an Application to Register for Enrolment is completed with the School.

##### Enrolment Fee

A non-refundable, non-transferable Entrance Fee of \$850 is payable on acceptance into the School to cover the administrative cost of our admissions process. This is not offset against tuition fees.

##### Kindergarten Bond

Families enrolling children in Kindergarten classes will be required to pay a nonrefundable bond of \$1,000 for each student. This bond is to be paid at the time a signed Enrolment Agreement is submitted. The amount of the non-refundable bond will be deducted from the first billing of the student's Prep Year. In the event that the student does not proceed to Prep, the bond will not be refunded.

##### Computer Expenditure (Years 7–12)

Students in Years 7 to 12 are required to purchase a laptop computer. The laptop needs to meet the school specifications which will be provided to students on commencement. For more information please email our Information Technology Department on [itdept@pgs.vic.edu.au](mailto:itdept@pgs.vic.edu.au).

##### School Uniform

Students attending Peninsula Grammar must purchase the required school uniforms. Initial uniform purchases are made under supervision and must be paid for on the day of purchase. The estimated initial cost is \$1,300\* per student; however, this may vary depending on co-curricular involvement.

#### 2. ANNUAL TUITION FEES

Tuition Fees are charged in three instalments per year. These instalments in 2022 will be issued on 20 January 2022, 28 April 2022 and 28 July 2022. Monthly invoices will be sent for other incidental costs incurred. These are payable in full within 30 days from the issue date.

These fees are for students that are Australian Citizens or students with permanent residence status that are entitled to Government Grants. Tuition fees are set annually.



Net tuition fees for Domestic Students in 2022 are:

YEAR LEVEL	ANNUAL FEES	INSTALLMENTS X3
K3 – 2 days	\$5,631	\$1,877
K3 – 3 days	\$8,439	\$2,813
K4	\$13,623	\$4,541
Prep	\$13,980	\$4,660
Year 1	\$14,817	\$4,939
Year 2	\$16,689	\$5,563
Year 3	\$18,711	\$6,237
Year 4	\$21,780	\$7,260
Year 5	\$23,532	\$7,844
Year 6	\$24,210	\$8,070
Year 7	\$25,776	\$8,592
Year 8	\$27,351	\$9,117
Year 9	\$29,085	\$9,695
Year 10, 11, 12	\$29,049	\$9,683

For current students, fees are not pro-rated to exclude days when a student is absent from school due to illness or any other reason, nor if the student does not commence on the first day of any Term. Tuition fees will be applied pro-rata for new students who commence at the School after the first day of Term 1 on the condition the student commences on the date specified in the letter of offer.

Please note that additional minor fees and charges may be incurred in addition to those listed in this Fee Statement.

### Remote Learning

Periods where students are learning from home in accordance with Government guidelines or regulations are not regarded as absences for the purpose of this Fee Statement.

## 3. ANNUAL COMPULSORY CHARGES

### Capital Development Levy

An annual Capital Development Levy of \$690 per family is charged in two instalments per year on billing 1 and 3. These funds are used by the School to maintain and develop the grounds and the facilities of the School.

### Software Licensing Levy

A fee of \$196\* for students in Years 3 to 6 and \$216\* for students in Years 7 to 12 will be charged with billing 1 per student. This fee is to cover the licensing costs associated with school-used software and applications.

### Transport Levy

The Transport Levy is an annual compulsory levy for all student bus travel. This includes transport to sporting fixtures, academic excursions, the outdoor education camps and off-campus lessons. Students from Years 3 to 6 will incur a fee of \$345 per student and for Years 7 to 12, \$417 per student, charged on billing 1.

Please note that this fee does not include transport to and from school on the private bus routes offered by the School. For more information on this service see Private Bus Service in Optional Charges.

### Stationary Levy

Students from K3 to Year 4 will incur an additional fee for stationery and resources provided within the classroom. The estimated cost is between \$100–\$300. No additional booklist cost will be required for these year levels.

### Booklists

Students from Years 5 to 12 will be required to purchase textbooks, online materials stationery and calculators depending on year level and subject selection. Booklists will be prepared and distributed by the School each year. The estimated cost is in the range of \$400–\$700\* per annum.

### Camps

Students from Years 2 to 10 are required to attend compulsory outdoor education camps. All camp fees are charged with billing 1 except for Year 10, which is on billing 2, and camps that occur in Term 4, which will be charged to billing 3.

Our camp cancellation policy is available from the School upon request and will be provided with an Operoo notification.

All camps are required to be booked and paid in advance and no refund can be provided, but the School has a student travel insurance policy in place. This insurance policy has terms and conditions that may qualify for a refund and the School can provide a copy of the policy and assist with claims where appropriate.



YEAR LEVEL	CAMP FEES**
Year 2	Term 4: \$130
Year 3	Term 1: \$228 / Term 4: \$370
Year 4	Term 1: \$286 / Term 4: \$255
Year 5	Term 1: \$347 / Term 4: \$400
Year 6	Term 1: \$692 / Term 1: \$1,398 <sup>^</sup>
Year 7	\$783
Year 8	Term 1: \$198 / Term 4: \$1,026
Year 9	\$1,183
Year 10	\$864–\$1,447 Varies, depending on camp selection

\*\* All camp fees include a food component which includes GST

<sup>^</sup> Canberra tour cost is estimated and TBC closer to the time

#### 4. OPTIONAL CHARGES

##### Vocational Education Training (VET)

The VET program is an optional program for VCE students that involves a more practical hands-on approach to learning. For new enrolments into this program in 2022 the School will contribute the first \$830 of the cost of the program each year with the remainder charged to the billing account. Additional charges may be incurred for course specific materials.

##### Parents Association Contribution

This contribution of \$44 per year is optional and is charged on billing 1 to assist with the ongoing support to the School of The Peninsula School Parents Association (PSPA).

##### OPGA (Old Peninsula Grammarians Association)

This is a one-off charge of \$325 for Life Membership to OPGA, our alumni, to be charged with billing 2 for all Year 12 students. Year 12 students who leave the School prior to billing 2 and Year 10 and 11 students who leave during 2022, will be offered the option of Life Membership to OPGA.

##### Private Bus Service

Peninsula Grammar supports a variety of private bus routes to transport students to and from our school through the Ventura Bus Company. More information about the bus routes offered, timetables and charges can be found on our website. Alternatively, if you would like further information please email [buses@pgs.vic.edu.au](mailto:buses@pgs.vic.edu.au).

##### Music – Private Instrumental Lessons

Music fees will be billed each semester in advance in billing 1 and billing 3. Please contact the Music Department on 9788 7733 for further information on costs and enrolment.

##### Learning Support

Additional fees may apply if extensive support from the Department of Learning Support is required. Costs will be discussed in advance if required.

##### Outside School Hours Care

This service is provided by Camp Australia and contact details and fees are available from Reception. Fees are billed directly by Camp Australia and further details are available at [www.campastralia.com.au](http://www.campastralia.com.au).

#### 5. BOARDING FEES

Peninsula Grammar offers boarding facilities for both domestic and international students. Boarding Fees are charged in addition to annual tuition fees. Boarding places are limited and only available from Years 7 to 12.

	ANNUAL FEE	INSTALLMENTS X2
Accommodation	\$20,130	\$10,065
Catering	\$10,894	\$5,447*

In certain circumstances, the boarding house may remain open during the September School Holidays. Additional fees and charges may be incurred.

##### Boarder Retreat

In addition to compulsory year level camps. Boarding students are required to attend a yearly retreat. This incurs a yearly charge of \$550\*, which will be charged on billing 1.

##### Excursion Levy

A compulsory excursion levy fee of \$300\* for boarding students will be charged with billing 1 per student. This fee covers the cost of all compulsory excursions for students in the Boarding House.

##### Homestay

Homestay may be selected as an alternative to the School's boarding facilities. Homestay is provided through an external provider and all charges will be charged to the student billing account. For more information, please contact the Admissions Office on 9788 7702 or email [admissions@pgs.vic.edu.au](mailto:admissions@pgs.vic.edu.au).



## Billing Dates 2022

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**BILL 1 2022 – 20 JANUARY 2022**

**BILL 2 2022 – 28 APRIL 2022**

**BILL 3 2022 – 28 JULY 2022**

Monthly invoice/statements will be sent for other incidental costs incurred. These are payable in full within thirty days from the issue date.

## Payment Options

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For your convenience, Peninsula Grammar offers a range of payment methods:

### Payment by BPay

The School encourages the use of BPay. This is an easy and secure method of paying fees. Please contact your participating financial institution for terms and conditions. Our biller code and your reference number appear on your account.

### Payment Yearly

If annual tuition fees (and boarding fees, if applicable) for 2022 are paid in full before the 11 February 2022 a 3.0% discount will apply. Late payments will not attract a discount. For more information about paying fees in advance, please contact the **Business Office** on **9788 7782** or email [accounts@pgs.vic.edu.au](mailto:accounts@pgs.vic.edu.au).

### Payment by Credit Card

The School accepts payment by EFTPOS as well as MasterCard and Visa. Payment by credit card can be made:

1. Online at <https://zenith.peninsulagrammar.vic.edu.au/>  
Log onto Zenith with ID and password. Click on \$Fees link at top of page.
2. Via BPay (refer above).
3. At the School Business Office.

### Payment by Cash or Cheque

Cheques are payable in \$AUD to The Peninsula School, 20 Wooralla Drive, Mt Eliza Vic 3930. Cash payments of up to \$2,000 may be made at the School Business Office. Cash payments in excess of \$2,000 must be directly deposited into the School Bank account at the NAB bank using a deposit slip and quoting your Peninsula Grammar Account Number. Please refer to your monthly invoice for account details.

If you require further information on payment options, please contact the **Business Office** on **9788 7782** or email [accounts@pgs.vic.edu.au](mailto:accounts@pgs.vic.edu.au).

## Withdrawal & Late Fees

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### Withdrawal

A minimum of one Term's written notice is required to withdraw a student's enrolment from the School. This withdrawal notification must be provided in writing to the Principal. If the student is to be withdrawn at the conclusion of a Term, notice must be given no later than 3:00pm on the Friday of the last week of the preceding Term. Where the required notice is not provided a late notice of withdrawal fee of 25% of the net annual tuition and, where applicable, boarding fee is payable.

### Late Fees

Any late payments will incur an administration charge of \$300\* for every 30 days the payment is overdue.

Where a tuition fee account is in arrears, the student is not permitted to incur additional costs by participating in non-compulsory elective activities.

Our collection activities will pursue all avenues, including legal action, to recover outstanding debt to the School

## Family Allowance

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The Family Allowance is applicable from the commencement of attendance of the third child at Peninsula Grammar. Peninsula Grammar offers Family Allowances on the following basis:

- 2 students – nil discount
- 3 students – 10% for all students from the commencement of attendance of the third child at Peninsula Grammar
- 4 or more students – by special arrangement with the Principal.

If you are eligible for a family allowance a letter of offer will be forwarded to you. This letter of offer will outline the applicable conditions to the receipt of the allowance that you will need to accept, sign and return to the School.

## Legal Matters

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If legal matters arise which affect your child's enrolment (including changes to guardianship or access), or which may impact upon your child's education you are required to promptly advise the Principal in writing. Hard copies of relevant legal documentation must also be provided. Unless advised otherwise, the School will proceed on the basis that both parents have equal parenting rights in relation to the student,



and that both parents are jointly and severally liable for payment of fees and charges. Unless provided with legal documentation to the contrary, the School will not accept an enrolment, nor a withdrawal of enrolment, unless consent of both parents is provided.

#### **Liability & Indemnity**

The Parent/Guardian acknowledges that the School will not accept responsibility or liability for the loss or damage to property belonging to students/Parents/Guardians however occasioned and they agree they will not have any claim or demand against the School and that they release the School in respect of the same.

### **International Students**

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This business notice is applicable to domestic students only. For international students, please refer to the document entitled **Enrolment and Fee Statement 2022 – International**.

### **School Policies**

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#### **School Rules & Policies**

The Parent/Guardian agrees to accept all policies of the School unconditionally and agree to support them and that students must abide by the School policies, rules and regulations, including the Behavioural Expectations Framework. The Parent/Guardian agrees that the student may be suspended or expelled from the School for a breach of rules or regulations at the sole discretion of the Principal.

#### **Change of Details**

The School must be notified immediately of any changes to a Student's residential address. Parent/Guardian's must also notify the School of any changes to residential address, email address, phone number, business address and / or contact telephone numbers and email addresses. Notification can be provided through Operoo.

#### **Medical**

The School must be kept up-to-date and informed of a student's medical needs, including any significant illness or disability suffered or developed by the student during their enrolment. The School must be immediately notified of any infectious or contagious illnesses or disease which are contracted by a student and that student will not be permitted to attend School, or any School activity, until a medical clearance has been obtained in writing. Notification of significant medical conditions can be provided through Operoo.

#### **Use of Funds**

The school provides learning programs for students from kindergarten to Year 12. A proportion of funds raised or fees collected by the School may be used to support the operation of these programs.

#### **Kinder**

The school is a Registered Kindergarten provider (not an Approved provider), as such, families are not eligible for the Child Care Subsidy (CCS).

### **Privacy**

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In enrolling the student, the caregivers acknowledge and consent to the provisions of the School's Privacy Policy.

To view the School's Privacy Policy please visit the school website at: [www.peninsulagrammar.vic.edu.au](http://www.peninsulagrammar.vic.edu.au)

*Throughout this document, \* indicates GST inclusive*